

Minutes of the Annual General Meeting held in the Clubhouse on Saturday 5 November 2016 at 12.00.

Present: Paul Johnston (chair); Mary Gordon; George Peat; Isobel Peat; Angus Roarty; Ian Gordon; Margaret Johnston; Gordon Fisher; Liz Ferguson; John Brodie; Colin Robertson; Euan Morrison; Chris Whytock; Yvonne Mackenzie; Robin Sellar; Linda Dougal; Oscar Miron; Louise Keating de Miron; Louise Tosh.

Apologies: Alec Stevenson; Jenny Carson; Shona Headrick; Jane Kerr.

1. Chairman's Welcome

Captain Paul Johnston welcomed everyone to the AGM. Paul reported that the club has had a very good year and highlighted the new courts, work with juniors and social events that are enjoyed by the members. Paul thanked everyone for their support and to all members of the committee and others who contribute to the success of the club.

2. Minutes of the previous AGM (14 November 2015)

Approved. Proposer Euan Morrison Seconder John Brodie.

3. Secretary's Report 2016

The following report was distributed to all members by Mary Gordon.

The new courts were officially opened at an opening ceremony by Councillor Paul Edie on Saturday 2 April 2016. There was a champagne reception to celebrate the opening and this was followed by an American Tournament which officially opened the new season.

TEAM TENNIS

Match practices started week beginning 28 March, with women's practices on a Tuesday evening and men's on a Sunday morning and Wednesday evening.

Two men's teams and one women's team were entered in the Dunlop East of Scotland Leagues. It was not a very successful year with regard to the league matches for the club. The women's team avoided relegation by finishing second from the bottom of Division 5B, while the men's first team finished bottom of Division 6B and the men's second team bottom of Division 9A.

An under 16 boys' team was entered in the Aegon East of Scotland league and while winning 50% of their games finished 4th out of 5 teams.

SOCIAL EVENTS

On Friday 15 April a social evening with chilli was organised. The Wimbledon ballot for the club's allocation of 5 pairs of tickets was held during the evening.

16 people went on the club tennis holiday to Sa Coma in May. This was once again very successful and enjoyed by all.

On Friday 1 July an American Tournament and Take-Away evening was held.

On Sunday 7 August an American Tournament and BBQ was attended by 20 people and generated a profit of approximately £50.

On Saturday 3 September a wine and savouries evening was attended by 42 people and generated a profit of £165.

44 people have booked places at the Christmas Party Night which will be held at the Murrayfield Hotel on Saturday 3 December and a fancy dress social tennis evening is planned for Monday 12 December.

COMMITTEE MEETINGS

1. Following the AGM, a committee meeting was held on **Wednesday 27 January**. The following items were discussed.
 - 1.1. Actions from previous meeting had all been completed or were in hand.
 - 1.2. The list of duties of committee members was reviewed.
 - 1.3. An update on the replacement of the courts was provided. Work is due to start on 3 February.
 - 1.4. The need to regenerate the junior section of the club was discussed and a meeting of all interested parties would be arranged to agree a way forward.
 - 1.5. A coaching opportunity linked to Davis Cup legacy was discussed but it was decided that this was high risk and would not be progressed.
 - 1.6. CPR training being offered by the fire service was considered.
 - 1.7. Proposed changes to the format of leagues were discussed and it was decided to pass this on to team captains.

2. A committee meeting was held on **Monday 20 June**. The following items were discussed:
 - 2.1. Maintenance issues
 - 2.1.1. It was decided to obtain quotes for grass treatment to eradicate weeds
 - 2.1.2. Progress on remedial work on the pillars was to be followed up.
 - 2.1.3. Final costs for maintenance of courts were to be determined.
 - 2.1.4. Remedial work required on the boundary wall was discussed and it was decided to obtain further advice and quotes for necessary work.

- 2.1.5. The upgrading of lighting and heating in the clubhouse was discussed. It was decided to determine costs, with the understanding that the work on the boundary wall was a priority.
 - 2.2. Membership and fees. It was reported that while the club had lost some members, mainly juniors, there were also a number of new members.
 - 2.3. Chris Whytock outlined some proposed changes to accounts, such as enabling payment of fees and expenses by bank transfer. Membership categories and fees for 2017 would also be reviewed.
 - 2.4. Insurance had been reviewed and alternative quotes obtained.
 - 2.5. Issues re collection of money from teams, visitors and coaching were discussed and it was recognised that systems needed to be improved.
 - 2.6. It was decided that there was a need to look at improved incident books.
 - 2.7. Concerns re the proposed changes to waste collection procedures and potential costs were discussed and needed to be followed up to find a solution.
3. A committee meeting was held on **Monday 10 October**. The following items were discussed:
- 3.1. Actions from previous meeting have been completed or are ongoing, with the exception of accessing an improved incident book, which will now be actioned. Further discussion of the following issues took place:
 - 3.1.1. The company who cut the grass are now doing weed treatments. It was decided to review the contract when it is due for renewal.
 - 3.1.2. In-house weed treatment of perimeter of courts to continue.
 - 3.1.3. An improved system for the payment of fees for non-members attending coaching has been established but discussions highlighted a lack of clarity re who is now coaching on a Friday afternoon. This is to be dealt with as matter of urgency and a review of coaching carried out.
 - 3.1.4. The possibility of the club getting a defibrillator is to be looked into.
 - 3.2. Maintenance Issues
 - 3.2.1. Progress re repairs to the boundary wall were discussed. The quote is to be finalised prior to contacting neighbouring properties regarding the required work.
 - 3.2.2. It was decided to progress with the replacement of lighting within the main area of the clubhouse.
 - 3.2.3. In-house court maintenance is not being carried out every week so it was decided to draw up of a rota of those who had volunteered.
 - 3.3. AGM planning.
 - 3.3.1. The treasurer gave an update on the financial position.
 - 3.3.2. It was decided to propose no change in the categories of membership or membership fees for next year.
 - 3.3.3. A number of people have indicated an interest in joining the committee, while some existing committee members have indicated an intention to stand down, therefore possible changes to committee members and office bearers were discussed.

- 3.3.4. Dates for next season were proposed as Opening Day on 1 April, Finals Day on 2 September and Junior Finals Day on 27 August.
- 3.4. First Aid – supplies to be checked and updated.
- 3.5. The current situation re photos currently taken (ie at social events, on the club holiday and on finals day) was discussed and it was decided to ask all members to indicate if they do not wish their photo to be taken on these occasions.

CLUB CHAMPIONSHIPS

SENIORS

The Club tournament was organised by Paul Johnston and the finals took place on Saturday 3 September 2016.

The results were:

Men's Singles	Winner	Ronnie Easton
	R/up	Calum Massie
Women's Singles	Winner	Jane Kerr
	R/up	Margaret Johnston
Men's Doubles	Winner	Scott Robertson & Calum Massie
	Rs/up	Derek MacDonald & Neil Miller
Women's Doubles	Winner	Jane Kerr & Jenny Carson
	Rs/up	Margaret Johnston & Mary Gordon
Mixed Doubles	Winner	Jane Kerr & Ronnie Easton
	Rs/up	Mary Gordon & Harry Beskow
Mixed Doubles handicap	Winner	Eileen Warmington & Neil Miller
	Rs/up	Louise Tosh & Simon Hartley
Men's Doubles over 50	Winner	Gordon Fisher & Kenny Couper
	Rs/up	Derek MacDonald & Neil Miller (retired injured)

A women's doubles round robin tournament, with drinks and savouries, was held on Sunday 21 August. This was won by Jane Kerr and Eileen Warmington.

JUNIORS

A junior tournament was organised by Liz Ferguson. All matches were played on Sunday 28 August and was followed by a BBQ. Due to the wide range of ages of those taking part this was not played in the formal age groups and this ensured it was a fun day enjoyed by all.

The winner of the older age group was Andrew Birrell and the winner of the younger age group was Alfie Osborne.

In February six parents from the club and a number of our junior members took part in the Judy Murray roadshow at Craigmount High School. The Duchess of Cambridge was the VIP guest and was a member of the same group as our parents, participating in the coaching activities.

Approved - Proposer: Margaret Johnston

Seconder: Ian Gordon

4. Treasurer's Report 2016

Chris Whytock highlighted that his first year as treasurer had gone smoothly due to the strong financial position and well organised accounts which he had taken over from Margaret Johnston.

Membership this season was up from 103 to 116 and income from subscriptions had therefore increased from £11,049 to £12,774. Income from visitor fees and coaching fees had also increased. It was also noted that expenditure on balls had reduced due to balls lasting as a result of the new courts. We have £56,785 in the bank, down £36,785 from last year but this is a healthy position given that replacement of the courts cost £50,023. It should also be noted that £40,000 is allocated to a sinking fund for replacement of clubhouse.

5. Election of Office Bearers and Committee

Paul Johnston is retiring as Captain after two years. Colin Robertson proposed a vote of thanks to Paul.

		Proposer	Second
Captain	Ian Gordon	Margaret Johnston	Euan Morrison
Vice-Captain	Gordon Fisher	Mary Gordon	Ian Gordon
Secretary	Mary Gordon	George Peat	John Brodie
Treasurer	Chris Whytock	Mary Gordon	Isobel Peat

Liz Ferguson had indicated that she would be willing to continue as Junior Co-ordinator, provided there is support from other members and parents to support the duties.

Other committee members.

Rob Farley, Simon Hartley and Paul Johnston are retiring from the committee leaving three vacancies.

	Proposer	Second
Euan Morrison	Mary Gordon	Margaret Johnston
Robin Sellar	Liz Ferguson	Euan Morrison
Margaret Johnston	Yvonne Mackenzie	Isobel Peat
Linda Dougal	Liz Ferguson	Oscar Miron
Colin Robertson	Ian Gordon	Paul Johnston

The following new members were nominated:

Yvonne Mackenzie	Margaret Johnston	Mary Gordon
Calum Massie	Linda Dougal	Gordon Fisher
Oscar Miron	Mary Gordon	Louise Tosh

Ian Gordon said that a committee meeting would be held early in the new year to allocate duties.

Team Captains

Ladies - Jane Kerr is retiring from this role and a replacement has yet to be found.

Gent's First Team – Ronnie Easton

Gent's Second Team – Gordon Fisher

6. Fees for 2017

The treasurer recommended that fees be maintained at the same level as for 2016.

7. Dates for Next session

The following dates were agreed:

7.1 Opening of Season – Saturday 1 April

7.2 Finals Day – Saturday 2 September

Junior Finals Day – Sunday 27 August

Match Practice Arrangements – Men on Wednesdays and Women on Tuesdays. The start date is to be confirmed.

8. AOCB

8.1 Application for Grants

George Peat highlighted the availability of grants from the Sports Council, Sport for All, North West Edinburgh partnership and emphasised that the fact that we have a surplus doesn't prevent us from making applications. It might be possible to get a grant towards the cost of repairing the boundary wall. George is available to give advice to anyone making such applications.

8.2 In-house maintenance of courts

Colin Robertson reported that he will be drawing up a rota to ensure that sweeping of courts takes place every week. It was also agreed that the club should look at the possibility of purchasing a blower to aid removal of leaves from the courts.

8.3 First Aid

Robin Sellar reported that first-aid supplies had been updated and a proper accident book had been purchased.

8.4 Junior sub-committee

Ian Gordon said that he would be working with Liz Ferguson to establish a junior sub-committee with duties allocated between members of this committee.

Ian Gordon thanked all for attending and Paul for the work he had done as Captain. The meeting was closed and a vote of thanks to the chair was proposed by George Peat.